



**Transcript of Fifth Annual General Meeting of Surajya Services Private Limited held on Thursday, September 17, 2020 at 11:00 a.m. through Video Conferencing.**

Ms. Prabha Shukla, Whole-time Director:

Good Morning!

Dear Members, Directors and Auditors, I, Prabha Shukla, Whole-time Director of the Company welcome all of you to the meeting.

Request, the Directors present to elect the Chairman for the meeting.

Mr. Ravi Karia:

I propose Mr. Amit Shukla as Chairman of the meeting.

Mr. Amit Shukla, Chairman:

Ladies and Gentlemen, Good Morning!

It is 11:00 A.M. and time to start the Meeting.

I welcome all of you to the Fifth Annual General Meeting of the Company.

Considering the present Covid -19 pandemic, the Ministry of Corporate Affairs, has vide its circular dated May 05, 2020 read with circulars dated April 08, 2020 and April 13, 2020, permitted the holding of the Annual General Meeting through Video Conference / Other Audio Visual Means without the physical presence of the Members at a common venue. Accordingly, the meeting is being held through video-conference.

The Company has taken all feasible steps to ensure that the members of the Company are provided an opportunity to participate in the Annual General Meeting and also vote. The Company has provided adequate Video Conferencing facility to the members to participate in this Meeting and also vote.

Shareholders / Representatives attending the meeting through VC would be considered for the purpose of quorum under Section 103 of the Companies Act, 2013.

Requisite quorum is present and therefore I call the Meeting to the order.

The Register of Directors and Key Managerial Personnel and their shareholding, Register of Contracts or Arrangements in which Directors are interested, the Auditor's Report of the Company for the year ended March 31, 2020 and other documents referred in the notice convening this Meeting are available and will remain accessible to the members for electronic inspection, if they so desire, till the conclusion of the Meeting.

Authorization has been lodged with the Company for 16,723 equity shares representing 61.27 percent of the Company's equity share capital.

**Surajya Services Private Limited**

**CIN: U72300DL2015PTC280416**

**Registered Office:** Basement, Plot No.65, Sector-12A, Dwarka, New Delhi-110078

**Website:** [www.easygov.co.in](http://www.easygov.co.in) || **Email:** [business@easygov.co.in](mailto:business@easygov.co.in) || **Tel.** +91-9871293029



The Company has not received any query from the shareholders on the designated email address mentioned in the Notice calling the meeting.

I wish to introduce, for the benefit of the members, Directors on the Board of the Company:

- Myself, Ms. Prabha Shukla and Mr. Ravi Karia are Directors of the Company.

Representative of the Statutory Auditor is also present at the Meeting.

Dear Shareholders,

Notice dated August 25, 2020 convening this Annual General Meeting, along with a copy of the Annual Report for the financial year ended March 31, 2020, has already been circulated to the Members of the Company through email, pursuant to the MCA Circulars.

With your permission, I shall take the same as read.

The Auditor's Reports on the financial statement of the Company for the financial year ended March 31, 2020 do not contain any qualification, observations, comments or disclaimers on financial transactions or matters as having any adverse effect on the functioning of the Company. Accordingly, the said report is not required to be read out, as provided in the Companies Act, 2013.

I now move the resolution for Item Number 1 of the Notice:

Item No. 1: Consideration and adoption of the audited financial statement of the Company for the financial year ended March 31, 2020, the reports of the Board of Directors and Auditors thereon, by way of an ordinary resolution:

This item has to be transacted to ensure compliance with the provisions of Section 129 read with Section 102(2) of the Companies Act, 2013.

May I request a shareholder to propose and another shareholder to second the same.

Sir, I, Prabha Shukla, member of the Company propose the resolution.

Sir, I, Rajkumar Mullick, member of the Company second the resolution.

The Shareholders may seek any clarification pertaining to this item of business. None of the members of the Company sought any clarification.

Thereafter, Mr. Amit Shukla, Chairman read the resolution:

**“RESOLVED THAT** the audited financial statement of the Company for the financial year ended March 31, 2020 and the reports of the Board of Directors and Auditors thereon, as circulated to the members, be and are hereby considered and adopted.”

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Now I put the resolution to vote.

“Those in favor of the motion please raise your hand.”

“Those against the motion please raise your hand.”

Since the resolution was approved unanimously, I declare the resolution passed unanimously.

Being interested in the next agenda item, I request Mr. Jyoti Jain to conduct this item.

Mr. Jyoti Jain occupied the chair and conducted the proceedings for this agenda item.

Mr. Jyoti Jain: Thank you Mr. Amit.

I now move the resolution for Item Number 2 of the Notice.

Item No. 2: Appointment of Ms. Prabha Shukla as Director, who retires by rotation, by way of an ordinary resolution:

This item has to be transacted to ensure compliance with the provisions of Section 152 read with Section 102(2) of the Companies Act, 2013.

May I request a shareholder to propose and another shareholder to second the same.

Sir, I, Sudhakar Saraswatula, member of the Company propose the resolution.

Sir, I, Rajkumar Mullick, member of the Company second the resolution.

Thereafter, Mr. Jyoti Jain, Chairperson read the resolution:

**“RESOLVED THAT** pursuant to the provisions of Section 152 and other applicable provisions of the Companies Act, 2013, Ms. Prabha Shukla (DIN: 07165269), who retires by rotation at this meeting, be and is hereby appointed as a Director of the Company.”

Now I put the resolution to vote.

“Those in favor of the motion please raise your hand.”

“Those against the motion please raise your hand.”

Since the resolution was approved unanimously, I declare the resolution passed unanimously.

Now I request Mr. Amit Shukla to re-occupy the Chair.

Mr. Amit Shukla re-occupied the Chair.

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All the business placed before this meeting having been concluded, I declare that the meeting stands closed.

Thank you.

I, Jyoti Jain, member of the Company propose a vote of thanks to the Chair.

Thank you.

Mr. Amit Shukla: Thank you Mr. Jain

The meeting concluded at 11:30 A.M.

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